



**TOWN OF GRAFTON**  
GRAFTON MEMORIAL MUNICIPAL CENTER  
30 PROVIDENCE ROAD  
GRAFTON, MASSACHUSETTS 01519  
(508) 839-5335 ext. 1195

RECEIVED TOWN CLERK  
GRAFTON, MA  
2016 OCT 24 AM 8 40

**CABLE TELEVISION  
OVERSIGHT COMMITTEE**

**MINUTES  
GRAFTON CABLE TELEVISION OVERSIGHT COMMITTEE  
October 7, 2016**

**Conference Room A – Municipal Center - 30 Providence Road Grafton, MA**

A meeting of the Grafton Cable Television Oversight Committee was held on October 7, 2016 at Conference Room A at the Grafton Memorial Municipal Center. Members present are listed below:

**Attendees:** Committee Members: Bob DeToma, Richard Schultze, Bob Hassinger, Larry Silverman,  
Bob Berger and Mark Durfee  
Guest(s): Tim McInerney

The meeting was called to order at Conference Room A at the Municipal Center by Chairman Larry Silverman at 4:04PM. The following represents the results of the meeting:

**New Location for Cable Studio:** Larry Silverman informed the Committee that the Subcommittee met with Sargon Hanna and looked at a commercial space at 198 Worcester Street. Also Larry stated that the Subcommittee looked at the former fire station. Larry informed the Committee that he had contacted the landlord at the current studio about the current rental price at the current studio. Larry told the Committee that the landlord for the current studio sent him a proposed lease and purchase price for the space which Larry did not request.

The Committee watched the video-on-demand playback of its last meeting in order to review the exact wording of the motion to issue a RFP. Upon review of the video, the motion stated that the Committee was to issue a RFP for construction documents and plans for a reduced scope of work with a price not to exceed \$800,000, excluding architect fees.

**Admonish/Censure Member Actions for Acting Outside the Scope of Authority:** After a discussion with the Town Administrator, it was concluded that neither the Committee nor any member of the Committee acted outside the scope of authority. However, the Town Administrator stated that the Committee needed to come to a resolution concerning the future location of the studio. The Committee noted it was performing due diligence on this proposed project and that it was evaluating several options including: having the studio remain at its existing location, a possible studio relocation to non town-owned commercial space, a possible studio relocation to other town-owned facilities and a possible studio relocation to the former police station. Also, the Town Administrator told the Committee that he needed to be kept in the loop and that he would need to approve all Committee subcommittees, going forward.

**Strategy for Meeting with the Board of Selectmen on October 11 Regarding New Location:** Larry Silverman stated that he would be updating the Board of Selectmen with the current status of the proposed new location for the studio.

There being no further business Bob DeToma moved that the meeting be adjourned at 5:38PM. Richard Schultze seconded. The motion carried unanimously.

Respectfully submitted,

Mark C. Durfee  
Clerk & Treasurer

Grafton Cable Television Oversight Committee